

PERFORMANCE WORK STATEMENT (PWS)
PARK CLEANING SERVICES
HORDS CREEK LAKE, THREE RIVERS REGION

Part 1
General Information

1. General: This is a non-personal services contract to provide all management, tools, equipment, materials, and labor necessary to ensure that services for facility cleaning, grounds cleaning and beach water testing is performed at Hords Creek Lake, Texas. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government.

1.1 Description of Services/Introduction: The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform facility cleaning, grounds cleaning, and beach water testing as defined in this Performance Work Statement except for those items specified as government furnished property and services. The Contractor shall perform to the standards in this contract..

1.1.1 Type of Contract: The government will award a Firm Fixed Price contract. All payments shall be made based on line item pricing for the contract base and any option years, as submitted by the Contractor and accepted at contract award. Final payment shall not be made until the Government receives a complete and accurate invoice.

1.1.2 Period of Performance: The Period of performance for this contract shall be one Base Year, plus four Option Years.

1.2 Background: The contractor will be expected to perform park cleaning services. The work to be performed under this contract will be performed at various park facilities and locations around Hords Creek Lake, Texas.

1.3 Scope: The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform facility cleaning, grounds cleaning and beach water testing at 3 recreation areas on Hords Creek Lake, Texas. Services include general grounds cleaning, cleaning and disinfection restrooms, cleaning picnic/camp sites, cleaning group shelters and group camping shelter, cleaning screened camping shelters, cleaning dump stations, cleaning playgrounds and play amenities, cleaning courtesy docks and piers, cleaning swim beaches, collecting and disposing of refuse and testing beach water. The Contractor shall accomplish all operations in accordance with procedures and practices described in IAW EM 385-1-1.

1.4 Objectives: The objective of this contract is for the contractor to achieve the results listed within section 7.1 Technical Exhibit 1- "Performance Requirements Summary", meet the requirements listed in section 7.1 Technical Exhibit 2- "Deliverables Schedule", and perform these services in accordance with all portions of this PWS. The contractor shall achieve the objectives listed while abiding by applicable regulations, publications, manuals, policies, and procedures.

1.5 General Information:

1.5.1 Quality Control Plan (QCP): The Contractor shall develop and maintain a QCP to ensure services are performed in accordance with (IAW) this PWS. The Contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The Contractor's QCP is the means by which it assures that the work provided complies with the requirements of the contract.

The Contractor's Proposed QCP shall be submitted to the Contracting Officer (KO) through the Contracting Officer's Representative (COR) for review within thirty (30) days after date of contract award as defined by item D. in the "Deliverables Schedule".

The Government will review and either notify the Contractor in writing of acceptance of the plan or return their comments to the Contractor within ten (10) calendar days. If the Government has provided comments, the Contractor shall then have ten (10) calendar days to submit a Final QCP. After receipt of the Final QCP, the Contractor may receive the Contracting Officer's acceptance in writing. Any proposed changes to the accepted QCP are required to be resubmitted for acceptance by the Contracting Officer no later than twenty (21) calendar days prior to the anticipated change and before implementation by the Contractor. The timeline noted above will apply for review and acceptance for proposed changes. At a minimum, the QCP must include and answer the following to be acceptable:

(a) A chart showing the organizational structure and lines of authority, the names, qualifications, duties, responsibilities, and classification of each member of the Contractor's Quality Control Team;

(b) How the Contractor will monitor work to ensure performance complies with all deliverables (etc. timelines, deadlines, and goals);

(c) How the Contractor will monitor work to ensure performance complies with all specifications and requirements of the contract, including the contract's clauses;

(d) How the Contractor will monitor and ensure staff qualifications remain current and valid.

(e) How the Contractor will ensure all keys issued will remain controlled items (Section 1.7 Key Control);

(f) How the Contractor will identify, investigate, and correct any non-conforming performance and prevent similar deficiencies in the future; and

(g) How the Contractor will file and save all Quality Control related documents for the life of the contract plus 5 years.

1.5.1.2 Quality Control Reports: The contractor shall submit a Quality Control Report (QCR) following the completion of each day as defined in item E. in the “Deliverables Schedule”.

1.5.1.3 Issues Affecting Contract Performance: The Contractor shall inform the COR of issues or potential issues that might affect the performance within twenty-four (24) clock hours of identifying those issues. Verbal reports shall be followed by written reports within two (2) working days.

1.5.1.4 Award of Other Contracts: The services provided under this contract shall be independent of all services provided under other contracts, at this work site or any other work site, at which the Contractor may receive awards. The Contractor shall be responsible for meeting the deadlines for services specified under this contract.

1.5.1.5 Cooperation with Other Contractors: The Government may undertake or award other contracts for additional work not related to the contract, and the Contractor shall fully cooperate with other Contractors and Government employees. The Contractor shall not commit, direct, lead or permit any acts that will interfere with the performance of work by another Contractor, or by Government employees.

1.5.2 Quality Assurance: The Government will evaluate the Contractor’s performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government must do to ensure that the Contractor has performed in accordance with the performance standards as outlined by in the “Performance Requirements Summary”. It defines how the performance standards will be applied, the method of surveillance, and the acceptable quality levels (performance thresholds).

1.5.2.1 Performance of Work Outside of Scope this Contract: If the Contractor performs work beyond the scope of a task order (e.g. cleans more than required/ordered) the Government shall not be liable for additional cost. Only the Contracting Officer is authorized to authorize and make legal modifications to any signed contract, including any changes to work scope or negotiated price changes.

1.5.3 Recognized Holidays: The following provides information on recognized holidays for the purpose of the PWS. If submittal of any documentation (e.g. deliverables, submittals, etc.) deadlines fall on a holiday, the closest work day prior to the holiday will apply as the deadline for submittal.

1.5.3.1 U.S. Holidays: Work shall not be performed on U.S. federally recognized holidays occurring during the normal workweek unless otherwise directed by the Contracting Officer. When a U.S. holiday occurs on a Saturday or a Sunday, the holiday is observed on the preceding Friday or following Monday, respectively.

New Year's Day January 1st
Presidents Day 3rd Monday in February
Juneteenth June 19th
Labor Day 1st Monday in September
Veteran's Day November 11th
Christmas Day December 25th

M. L. King Memorial Day 3rd Monday in Jan
Memorial Day last Monday in May
Independence Day July 4th
Columbus Day 2nd Monday in October
Thanksgiving Day 4th Thursday in November

1.5.4 Operating Hours: The Government facility office hours, facility operating hours, and the Contractor support hour requirements often coincide, however, they may differ. Please refer to the following.

1.5.4.1 Government Facility Office Hours: The Government facility office hours are 0800 to 1630, and days Monday through Friday except U.S. Holidays identified in paragraph 1.5.3.1 above or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

1.5.4.2 Government Facility Operating Hours: The Government facility operating hours are 0800 to 1630, and days Monday through Friday except U.S. Holidays identified in paragraph 1.5.3.1 above or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

1.5.4.3 Contractor Support Hours: The Contractor shall provide support availability during times that follow government office hours. Those hours are 0800 to 1630, and days Monday through Friday except U.S. Holidays identified in paragraph 1.5.3.1 above or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

1.5.5 Contractor Qualifications: The Contractor shall, without additional expense to the Government, be responsible for obtaining all necessary licenses, permits, and letters of certification. All current federal, state and county rules and regulations shall be met and maintained throughout the performance of the work specified under this contract.

1.5.6 Place of Performance: : The work to be performed under this contract will be performed at various park facilities and locations around Hords Creek Lake, Texas.

1.6 General Security Requirements and Guidance: The security requirements described below apply to all contract personnel (including employees of the prime Contractor ("Contractor") and all subcontractor employees) supporting the performance requirements of this contract. The Contractor is responsible for compliance with these security requirements. Questions regarding security matters shall be addressed to the designated Government

representative (e.g., Contracting Officer Representative (COR), Requiring Activity (RA) representative, or Contracting Officer (if a COR or other RA representative is not appointed)). Contract personnel are critical to the overall security and safety of US Army Corps of Engineers (USACE) installations, facilities and activities, and security awareness training contributes to those efforts. The Department of Defense (DoD) and Army security training requirements specified below, if applicable, are performance requirements; all applicable contract personnel shall complete initial training within 30 days of contract award or the date new contract personnel begin performance on the contract. Within five business days from the completion of training, the Contractor shall provide written documentation (e.g., email or memorandum) to the Government representative. The documentation shall include the names of contract personnel trained and which training they completed; the Contractor shall maintain training records as part of their contract files and be prepared to provide copies of training certificates to the Government representative. Contractor personnel and vehicles are subject to search when entering federal installations. Additionally, all contract personnel shall comply with Force Protection Condition (FPCON) measures, Random Antiterrorism Measures (commonly referred to as “RAMs”), and Health Protection Condition (HPCON) measures. The Contractor is responsible for meeting performance requirements during elevated FPCON and/or HPCON levels in accordance with applicable RA plans and procedures—this includes identifying mission essential and non-mission essential personnel. In addition to the changes otherwise authorized by the changes clause of this contract, should the FPCON or HPCON levels at any individual facility or installation change, the Government may implement security changes that affect contract personnel. The Contractor shall ensure all contract personnel are aware of their security responsibilities, including any site-specific requirements identified in local policies or procedures.

1.6.1 Suspicious Activity Reporting training (e.g. iWATCH, CorpsWatch, or See Something, Say Something): All contract personnel shall receive initial and annual refresher training from the RA representative on the local suspicious activity reporting program. This locally developed training provides contract personnel with general information on suspicious behavior, and guidance on reporting suspicious activity to the project manager, security representative or law enforcement entity.

1.6.2 Pre-screen candidates using E-Verify Program: Contractors shall comply with the requirements set forth in FAR clause 52.222-54 Employment Eligibility Verification and FAR Subpart 22.18 in using the E-Verify Program at (<https://www.e-verify.gov/>) (website subject to change) to meet the contract employment eligibility requirements. Contractors are encouraged to cooperate with Federal and State agencies responsible for enforcing labor requirements to include eligibility for employment under United States immigration laws in accordance with FAR 22.102-1(i). An initial list of verified/eligible candidates shall be provided to the COR no later than three business days after the initial contract award as defined by item F. in the “Deliverables Schedule”. When contracts are with individuals, the individuals will be required to complete a Form I-9, Employment Eligibility Verification, and submit it to the Contracting Officer to become part of the official contract file.

1.6.3 Physical Security and Access Control Requirements: All contract personnel requiring physical access to a federal installation or facility shall comply with the access control procedures of that location. Contract personnel requiring unescorted access to meet contract performance requirements on a DoD installation in the US shall be vetted by the installation/facility Provost Marshal/Directorate of Emergency Services/Security Office using the National Crime Information Center-Interstate Identification Index (commonly referred to as "NCIC-III") and Terrorist Screening Database (commonly referred to as "TSDB"). Contract personnel shall comply with all personal identity verification requirements specified in installation/facility policies and procedures. Contract personnel who do not meet requirements for unescorted access to USACE facilities shall coordinate escorted access with the Government representative, as needed. Contract personnel who receive keys, access cards, or lock combinations that provide access to government-owned property shall comply with key and lock control procedures of the RA.

1.8 Post-award Orientation Conference/Periodic Progress Meetings: The Contractor shall attend a post-award orientation conference convened by the contracting activity or contract administration office in accordance with FAR Subpart 42.5 ten (10) calendar days prior to initiation of any work as defined by item A. in the "Deliverables Schedule". The Contracting Officer, COR, and other Government personnel, as appropriate, may meet periodically with the Contractor to review the Contractor's performance. At these meetings the Contracting Officer will apprise the Contractor of how the Government views the Contractor's performance and the Contractor shall apprise the Government of problems, if any, being experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government. The Contractor shall attend, participate in, and furnish input to scheduled and unscheduled meetings, conferences, and briefings that relate to the functions and services herein as required by the Government to provide effective communication and impart necessary information. The Contract Manager or designated representative shall attend meetings as requested by the Government. Meeting attendees shall at times include Contractor managerial, supervisory, and other personnel knowledgeable of the subject matter. Meetings may start or end outside of regular duty hours.

1.9 Contracting Officer's Representative (COR): Refer to Part 2 of this PWS for the definition of a COR. As determined by the Contracting Officer, a COR will be appointed and identified by letter of designation, a copy of which will be provided to the Contractor by the Contracting Officer. The designation letter states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates, or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is not authorized to obligate the Government. If the work is not written in the contract, the COR is not authorized to request new work. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract, perform inspections necessary in connection with contract performance, maintain written and oral communications with the Contractor concerning technical aspects of the contract, issue written interpretations of technical requirements, including Government drawings, designs, specifications, monitor Contractor's performance and

notifies both the Contracting Officer and Contractor of any deficiencies, coordinate availability of Government property, and coordinate site entry of Contractor personnel.

1.10 Key Personnel: Within ten days of award the contractor shall provide a point of contact responsible for the performance of the work and a point of contact responsible for any modifications of the contract as defined by item B. in the “Deliverables Schedule”.

1.10.1 Contractors Employee Conduct: The Contractor shall be responsible for ensuring employees strictly comply with all Federal, State, and Municipal laws. Any illegal or criminal activity shall result in the removal of the employee/employees and or may result in the termination of the contract. The Contracting Officer or the COR may require the Contractor to immediately remove from work site any employee of the Contractor or Subcontractor, who, in the opinion of the COR, endangers persons or property, or whose physical or mental conditions are such that it would impair the employee’s ability to satisfactorily perform work. Notification to the Contractor shall be promptly made in writing if time and circumstances permit. Otherwise, notification shall be verbal or by telephone and shall be confirmed in writing as soon as possible. No such removal, however, shall reduce the obligation to perform all work required under the contract, and immediate replacement shall be made as required. This removal shall not be made the basis of any claim for compensation or damages against the United States or any of its employees, officers, or agents. All personnel shall maintain a clean, neat and well-groomed appearance while performing work on the job site. Employee attire shall meet the requirements of the EM 385-1-1, “Safety and Health Requirements Manual”.

1.11 Identification of Contractor Employees: All Contractor personnel shall be required to wear clothing which they can be reasonably distinguished as contractor personnel. All vehicles must be equipped with markings or logos which include their company name and can be reasonably distinguished as contractor vehicles. Equipment utilized by contractor personnel such as utility type vehicles or tractors shall not be subject to these requirements while in use by contractor personnel. The Contractor shall be responsible for providing an up to date list of all employees during the performance of this contract. Refer to Item B. in the “Deliverables Schedule”. The Contractor shall allow only persons directly involved with accomplishment of the Contractor's operations at the locations serviced under this contract (i.e., no friends, guests, children, or pets).

1.17 Protection of Government and Contract Information: Per Public Use Notice of Limitations stated by Defense imagery Management operations Center and contained at www.dimoc.mil/resources/limitations/ , the Contractor shall not cite any information (e.g., contract information, pictures, locations, etc.) obtained through this contract on any hard copy or digital marketing tools to include its company website.

1.21 Safety: The Contractor shall develop and execute an effective safety program to ensure all required services are performed safely. The Contractor shall develop and implement procedures to identify, minimize and prevent safety risks in the form of a Safety Plan or Accident Prevention Plan. The Contractor’s Safety Plan is the means by which he assures

safety of personnel in the work place. The Safety Plan is to be delivered with the Contractor's proposal. Two (2) copies of a comprehensive written Safety Plan shall be submitted for approval by the Contracting Officer (KO) or the Contracting Officers Representatives (COR) as defined by item C. in the "Deliverables Schedule". Any proposed changes to an approved plan shall be submitted, in writing, to the KO or COR for review and approval. The Contractor shall exercise all applicable safety rules in accordance with the OSHA and the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, 15 March 2024. OSHA standards are subject to change and such changes may affect the Contractor in their performance during the contract period and shall be at no additional cost to the Government.

1.21.1 Safety Laws and Regulations: The Contractor shall comply with FAR 52.236-13, Accident Prevention (November 1991), the references contained therein U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, 15 March 2024.

The requirements under FAR 52.236-13 and specifically of the EM 385-1-1 include, but are not limited to the following:

(a) Before initiation of work at the job site, a Safety Plan or Accident Prevention Plan, written by the Contractor for the specific work and hazards of the contract and implementing in detail the pertinent requirements of EM 385-1-1; will be reviewed for acceptance by designated Government personnel as defined by item C. in the "Deliverables Schedule". Specific requirements for development of the Accident Prevention Plan as required by U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, 15 March 2024.

(b) Before beginning each activity involving a type of work presenting hazards not experienced in previous project operations or where a new work crew or subcontractor is to perform work, activity hazard analysis (AHA) shall be prepared by the Contractor performing the work activity as required by U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, 15 March 2024.

(c) The Contractor shall require subcontractors to submit their plan of operations showing methods they propose to use in accomplishing major phases of work;

(d) In all areas where construction, demolition, alteration, building, or similar related activities take place, the Contractor shall have the following minimum personal protective clothing and equipment requirements in place for any person working on or visiting the site:

- (i) Short sleeve shirt;
- (ii) Long trousers;
- (iii) Steel-toed safety boots; and

(iv) Hard hat.

1.21.1.1 Contractor's Employee Safety: In addition to other requirements for accident prevention specified in this contract, the Contractor shall comply with all Federal and State requirements governing safety and health protection on construction sites and other applicable occupational safety codes. The Contractor shall indicate its plan for compliance considering conditions of the work described by the design, technical proposal, operational activities of the Government or others in the area of the work, identification of the coordinator, and implementation of all other accident prevention provisions of this contract. All Contractor employees shall adhere to the requirements described herein.

1.22 Environmental Compliance: The Contractor shall abide by all applicable laws and regulations concerning environmental quality. Regulatory authorities include but are not limited to the Texas Department of Agriculture (TDA), Texas Commission on Environmental Quality (TCEQ), United States Department of Agriculture (USDA), Office of Pest Management Policy (OPMP), Environmental Protection Agency (EPA) or other agencies.

1.23 Required Training: The following provides information on training requirements.

1.23.1 iWATCH Training: See *section 1.6.1* for applicability and requirements.

1.24 Notice to Proceed: The effective date of contract will constitute the date of notice to proceed.

PART 2 DEFINITIONS & ACRONYMS

2. Definitions and Acronyms

2.1 Definitions: Although not inclusive of every term used within this PWS, the following provides a list of definitions used throughout this PWS and commonly used in the acquisition field.

Contracting Officer – means a person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings on behalf of the Government. **Note: The only individual who can legally bind the Government.**

Contracting Officer's Representative (COR) – As defined in DFARS 202.101, means an individual designated and authorized in writing by the Contracting Officer to perform specific technical or administrative functions. DoD Instruction (DoDI) 5000.72, Part II Definitions states the following when defining a COR: “Defined in subpart 202.101 of Reference (f). Any individual delegated responsibilities pursuant to subpart 1.602-2 of Reference (e), regardless of local terminology, must be certified in accordance with this instruction. For example, local terminology can be COR, Contracting Officer's technical representative, technical point of contact, technical representative, alternate COR, administrative COR, assistant COR, line item manager, task order manager, quality assurance personnel, quality assurance evaluator, or COR management.” In addition, Army Regulation 70-13, Chapter 2, paragraph 2-2g, states, in part, the following when providing other surveillance support personnel to assist the COR when needed, “...These other surveillance support personnel may serve as on-site representatives of the COR in performance of actual contract surveillance if they meet all COR requirements and have been appointed by the Contracting Officer as alternate CORs.” **Note: for the purpose of this document, “COR” may be used in exchange with “Designated Government Official”.**

Contractor – means a supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

Contractor-acquired Property - means property acquired, fabricated, or otherwise provided by the Contractor for performing a contract and to which the Government has title.

Day – means, unless otherwise specified, a calendar day.

Defective Service – means a service output that does not meet the standard of performance associated with the Performance Work Statement.

Deliverable – means anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.

Government-furnished Property – As reflected in FAR 52.245-1, Government-furnished Property “means property in the possession of, or directly acquired by, the Government and subsequently furnished to the Contractor for performance of a contract. Government-furnished property includes, but is not limited to, spares and property furnished for repair, maintenance, overhaul, or modification. Government-furnished property also includes contractor-acquired property if the contractor-acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract

Government Property - means all property owned or leased by the Government. Government property includes both Government-furnished and Contractor-acquired property. Government property includes material, equipment, special tooling, special test equipment, and real property. Government property does not include intellectual property and software.

Property Administrator - means an authorized representative of the Contracting Officer appointed in accordance with agency procedures, responsible for administering the contract requirements and obligations relating to Government property in the possession of a Contractor.

Physical Security – means that part of security concerned with physical measures designed to safeguard personnel; to prevent unauthorized access to equipment, installations, material, and documents; and to safeguard against espionage, sabotage, damage, and theft.

Quality Assurance – (or Government contract quality assurance) means the various functions, including, inspection, performed by the Government to determine whether a Contractor has fulfilled the contract obligations pertaining to quality and quantity.

Quality Assurance Surveillance Plan (QASP) – means the key Government-developed surveillance process document, and is applied to Performance-Based Service Contracting (PBSC). The QASP is used for managing Contractor performance assessment by ensuring that systematic quality assurance methods validate that Contractor quality control efforts are timely, effective, and are delivering the results specified in the contract or task order. The QASP directly corresponds to the performance objectives and standards (i.e., quality, quantity, timeliness) specified in section 7.1 Enclosure 1/Technical Exhibit 1- “Performance Requirements Summary”, of the PWS. It provides specific details on how the Government will survey, observe, test, sample, evaluate, and document Contractor performance results to determine if the Contractor has met the required standards for each objective in the PWS. The QASP, with very few if any exceptions, is an internal to Government document.

Quality Control – means all necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.

Statement – means the specific results-based activities required to satisfy HLOs. A statement contains a result, the context of the statement, and the required action(s). Statements focus on “what” is to be accomplished; however they are not prescriptive in describing “how” the outcome is to be achieved. Each HLO may have several statements to flesh out the areas

necessary to meet the objective. Statements are similar to Level 3 in a Work Breakdown Structure.

Subcontractor – means one that enters into a contract with a prime Contractor. The Government does not have privity of contract with the subcontractor.

Work Day - The number of hours per day the Contractor provides services in accordance with the contract.

Work Week - Monday through Friday, unless otherwise specified.

2.2 Acronyms: Although not inclusive of every term used within this PWS, or that may be included in an acquisition, the following provides a list of acronyms commonly used in the acquisition field.

ACOR	Alternate Contracting Officer's Representative
AFARS	Army Federal Acquisition Regulation Supplement
AHA	Activity Hazard Analysis
AOR	Area of Responsibility
AR	Army Regulation
AT	Anti-terrorism
CFR	Code of Federal Regulations
CONUS	Continental United States (excludes Alaska and Hawaii)
COR	Contracting Officer's Representative
COTS	Commercial-Off-the-Shelf
DA	Department of the Army
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation Supplement
DoD	Department of Defense
FAR	Federal Acquisition Regulation
GFP	Government Furnished Property
HIPAA	Health Insurance Portability and Accountability Act of 1996
IA	Information Awareness
ID	Identification
IGCE	Independent Government Cost Estimate
KO	Contracting Officer
OPSEC	Operations Security
PII	Personally Identifiable Information
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control

QCP	Quality Control Program
RA	Requiring Activity
RCO	Regional Contracting Office

PART 3
GOVERNMENT PROPERTY (GP) AND SERVICES

3. Government Property and Services

3.1 Facilities: The Government may provide temporary storage areas for the Contractors non-hazardous equipment, during the period of performance. The Contractor's equipment will be stored in the specified areas as designated by the COR and not left out in public recreational areas after duty hours. Upon receiving COR's request, the Contractor will promptly remove all equipment from these areas.

3.2 Equipment: The Government will not provide any equipment for this contract.

3.3 Materials: The Government will not provide any materials for this contract.

3.4 Utilities: The Government may provide the Contractor with access to water supply systems located within the project such as hose bibs located at dump stations, group shelters, or campsites. The Contractor must request from the Designated Government Official or COR, access to these water systems prior to usage. The Government reserves the right to deny water access to the Contractor at any time. The areas offered to the Contractor may be subject to usage from the visiting public who shall be served first. The Contractor shall not interfere with water supplies which are in use by the visiting public. The Contractor must ensure that the water supply has an inline or end of line back flow prevention system prior to utilizing the water supply. The Contractor shall instruct employees in utilities conservation practices. The Contractor shall operate under conditions that preclude the waste of utilities, which include turning off the water faucets after using the required amount to accomplish tasks requiring the use of the utilities. Contractor shall not leave a water system unattended while in use to prevent spillage or contamination.

3.5 Training: The Government will provide the Contractor with iWatch training as detailed in Section 1.6 "General Security Requirements and Guidance".

PART 4

CONTRACTOR FURNISHED ITEMS AND SERVICES

4. Contractor Furnished Property and Services

4.1 General: The Contractor shall furnish all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, certifications, licenses, management, and other items necessary to perform services as described in the PWS and associated contract documents.

4.2 Equipment: The Contractor shall provide all equipment necessary to accomplish the services required by this PWS to ensure that services for facility cleaning, grounds cleaning, water systems operations, water systems maintenance and water systems testing, and beach water testing to meet the requirements under this PWS. All equipment must be inspected and approved by the QAR prior to use, to ensure safety compliance IAW EM 385-1-1

4.3 Materials: The Contractor shall provide all material including but not limited to: cleaning solvents, germicidal disinfectants, scouring powders, bowl cleaners, deodorizers, detergents, window cleaning supplies, floor cleaning agents, two ply toilet tissue, and supplies such as incandescent amber bug light bulbs (maximum 60 watt, 120 volt, with a minimum average hour life rating of 2500 hours stated on the package, shall be used at all locations not requiring a HPS bulb), tamper proof screws for light covers, locks and keys for toilet paper holders, trash can liners, and an enzyme/deodorant product with a minimum of 750 million bacteria per gram necessary to meet the requirements under this PWS.

The Contractor shall provide 10 keys for the locks on the toilet paper holders to the Government. Additionally, Contractor shall provide urinal cakes in protective holders, perfumed and 100% free of paradichlorobenzene . These chemicals pose a serious poisoning hazard to the general public, especially young children and shall not be used in Government facilities. All supplies provided by the Contractor shall be of high quality per industry standards. Any supplies which are deemed inferior by the QAR will be replaced by the Contractor with a suitable product.

Beach Water Testing: The Contractor shall utilize testing protocols and methods, forms and maintain records as performed by the Texas Commission on Environmental Quality Commission (TCEQ) for public beach water testing.

4.3.1 Bio-based Product Certification – FAR Clause 52.223-1, 52.223-4:

In the performance of this contract, the Contractor shall make maximum use of products Containing recovered materials that are EPA-designated items unless the product cannot be acquired.

- (1) Competitively within a timeframe providing for compliance with the contract performance schedule.
- (2) Meeting contract performance requirements; or
- (3) At a reasonable price.

Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>. Items may include but are not limited to the following products used on-site in execution of this contract.

- Engine Crankcase, Gear, Re-refined Lubricating Oils and Hydraulic Fluids
- Ethanol based fuels, Fuel Conditioners and Diesel Fuel Additives
- Engine Coolants
- Recycled Materials, Re-tread tires and Re-manufactured Parts

As required by the Resource Conservation and Recovery Act of 1976 (42 U.S.C. 6962(c) (3) (A) (i)), the offeror certifies, by signing this offer, that the percentage of recovered materials content for EPA-designated items to be delivered or used in the performance of the contract will be at least the amount required by the applicable contract specifications or other contractual requirements.

4.3.1.1 United States Department of Agriculture designated items – FAR 52.223-2:

(a) In the performance of this contract, the contractor shall make maximum use of bio-based products that are United States Department of Agriculture (USDA)-designated items unless—

- (1) The product cannot be acquired—
 - (i) Competitively within a time frame providing for compliance with the contract performance schedule.
 - (ii) Meeting contract performance requirements; or
 - (iii) At a reasonable price.

(2) The product is to be used in an application covered by a USDA categorical exemption (see 7 CFR 3201.3(e)). For example, all USDA-designated items are exempt from the preferred procurement requirement for the following:

- (i) Spacecraft system and launch support equipment.
- (ii) Military equipment, *i.e.*, a product or system designed or procured for combat or combat-related missions.

(b) Information about this requirement and these products are available at <http://www.biopreferred.gov>

(c) In the performance of this contract, the Contractor shall—

- (1) Report to <http://sam.gov>, with a copy to the Contracting Officer, on the product types and dollar value of any USDA-designated bio based products purchased by the Contractor during the previous Government fiscal year, between October 1 and September 30; and
- (2) Submit this report no later than—
 - (i) October 31 of each year during contract performance; and
 - (ii) At the end of contract performance.

PART 5 SPECIFIC TASKS

5.1 Basic Services: The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform facility cleaning, grounds cleaning and beach water testing as defined in this Performance Work Statement except for those items specified as government furnished property and services. The Contractor shall perform to the standards in this contract.

PART 6

APPLICABLE PUBLICATIONS

6. Applicable Publications (Current Editions): The following publications, manuals, regulations, etc. are mentioned in this PWS and are listed below.

- 6.1.1 U.S. Army Corps of Engineers Safety and Health Requirements Manual (EM 385-1-1)
- 6.1.2 FAR 52.245-1
- 6.1.3 DFARS 202.101
- 6.1.4 FAR 52.236-13
- 6.1.5 FAR Subpart 42.5
- 6.1.6 Army Regulation 190-51
- 6.1.7 FAR 22.102-1(i)
- 6.1.8 FAR Subpart 22.18
- 6.1.9 FAR clause 52.222-54
- 6.1.10 DoD Instruction (DoDI) 5000.72
- 6.1.11 Army Regulation 70-13
- 6.1.12 FAR Clause 52.223-1, 52.223-4
- 6.1.13 FAR 52.223-2
- 6.1.14 (42 U.S.C. 6962(c) (3) (A) (i))
- 6.1.15 7 CFR 3201.3(e)

PART 7
ENCLOSURE AND TECHNICAL EXHIBIT LISTING

7. Enclosure and Technical Exhibit List

7.1 Technical Exhibit 1 – Performance Requirements Summary

7.2 Technical Exhibit 2 – Deliverables Schedule

7.3 Technical Exhibit 3 – Appendices

TECHNICAL EXHIBIT 1

Performance Requirements Summary (PRS)

The Contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success. The Government expects the Contractor to perform at a minimum the identified acceptable levels throughout the life of the contract. The Contractor's performance shall be significant consideration when exercising contract option years and evaluating recommendations for future Government contracts and or awards.

Performance Objective: Describes the work that is to take place.

Standard: Describes the desired results that are to be achieved.

Performance Threshold: The Contractor shall be rated acceptable or unacceptable based upon the scores of all inspections for a month. Deficiencies will be noted for each month for each Performance Objective item. This number is identified as the Performance Threshold.

Acceptable Performance: Acceptable Performance Threshold is 100%.

Unacceptable Performance: COR's inspection scores fall below 85% of work specified is incomplete.

Method of Surveillance: The Government will monitor the Contractor's service performance using the Periodic Inspection method as detailed in "**Quality Assurance Surveillance Plans (QASP)**".

Performance Objective	Standard	Performance Threshold	Method of Surveillance
PRS # 1. <u>PICNIC/CAMPING UNIT</u> <u>CLEANING</u> The Contractor shall furnish all labor, equipment, and materials to clean and disinfect all surfaces on picnic/campsite table and benches, table slab, shelter, fire ring and pedestal cooker. Contractor shall remove all debris and trash from impact zone and rake and level.	The Contractor's cleaning shall result in all surfaces of the table benches, table slab, shelter, fire ring and pedestal shall be free of deposits, dirt, debris, stains, grease, film, markings, streaks, standing water and odors. Shelter shall be free of insects, insect nest, mud, dirt, stains, markings, and graffiti. Any debris removable from ground level, with a standard six foot ladder, broom or other means shall be removed from the shelter top. At no time shall an employee be over six foot high on a ladder or on top of the shelter roof. Any hazardous debris on top of shelter tops shall be reported to the COR or QAR as soon as possible. Cookers and or fire rings and the surrounding ground shall be free food remnants, foil, grease, burnt wood, charcoal, coals and ashes. Impact areas shall be level and free of vegetation and debris. No trash shall remain on the ground within 25 feet of table slab or the perimeter of impact zone (whichever is farthest) and 25 feet from the edge of campsite pullout/pull through.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.

PRS#2 <u>GENERAL GROUNDS</u> <u>CLEANING</u> The Contractor shall furnish all labor, equipment, and materials to collect and dispose of litter.	The Contractor grounds cleaning shall result in removal of all litter from the entire park area to the water's edge as specified by maps in Technical Exhibit 3, Item 3-3, and 50 feet from the center line of park roads, and/or to existing mow lines, and /or to tree lines or vehicles barriers, whichever is furthest from centerline of road. Contractor/Employees are not required to enter the woods or into the tree line to retrieve trash or debris. All items may be disposed of in Government refuse containers. Limbs and animal/fish remains will be disposed of off Government property and accordance with federal, state and local laws. Larger items (e.g. tires, appliances, furniture) will be removed from the park areas and placed adjacent to bulk refuse containers or in areas designated by the QAR. The Contractor will not be required to clean up fallen trees resulting from major storms, nor will the Contractor be required to remove timber or natural drift deposited ashore during high water. The Contractor shall be responsible for notifying the QAR and request instructions when such conditions exist. The Contractor shall be responsible for a general ground cleaning after the larger debris has been removed by others.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.
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PRS # 3 <u>RESTROOM/ SHOWER</u> <u>FACILITIES CLEANING</u> The Contractor shall furnish all labor, equipment, and materials to clean and disinfect all interior and exterior surfaces of restroom/shower facility.	Contractor's cleaning shall result in surfaces, receptacles and drains shall be free of deposits, dirt, debris, streaks and odors. All surfaces of sinks, toilet bowls, urinals and showers partitions, stalls, stall doors, benches and adjacent walls shall be cleaned and disinfected. All windows, sky lights and or screened louvers shall be free of dirt, dust, insects and insect nest. Windows shall be clean and free of drips, streaks and deposits. All toilets stalls shall be stocked with an adequate supply of rolls of toilet paper (white, two-ply unglazed, clean and dry) to assure supply will not become depleted between cleanings. Rolls with less than ¾ of inch of tissue and rolls that have become wet shall be removed and replaced with new rolls. All toilet paper rolls shall be secured in designated dispensers. All urinals shall contain a fully functional deodorant cake. Deodorant cake shall be 100% paradichlorobenzene free, perfumed, and firmly pressured into a hard cake without hanger. Container/holders shall be required to prevent frequent replacement and blockages in the urinal drain. After de-scaling, surfaces should be free from streaks, stains, scale, scum, urine deposits, hair and rust stains. All bright work shall be free of streaks. Floor surfaces shall be free from litter, dirt, dust, and debris. Floors shall be uniform in	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.
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	appearance free from streaks, swirl marks detergent residue, or any evidence of soil, stain, film or standing water. Interior walls shall be free of streaks, dirt scum, mildew, residue, insects and insect nest etc. All light fixtures shall be in working order (burnt out bulbs replaced) and clean and free of water, insects, insect nest and debris. Exterior wall surfaces shall be free of insects, insect nest, mud, dirt, stains, markings, and graffiti. Pipe chases shall be clean and free of vermin droppings, dirt, debris, insects and insect nest. Chase doors shall be locked when task is complete. Any debris removable from ground level, with a standard six foot ladder, broom or other means shall be removed from the building's roof. At no time shall an employee be over six foot high on a ladder or on top of the restroom/shower building roof. Any hazardous debris on top of the building shall be reported to the COR or QAR as soon as possible. No litter shall remain on the ground within 25 feet of the restroom or from any sidewalks/walkway connected to the restroom. All lights fixtures shall be free of insects and insect nest and light bulb operable. Light fixtures with inoperable High Pressure Sodium bulbs shall be noted in daily report and QAR notified that day. Vault Toilets: Contractor's cleaning shall result in fluid levels being at least 6 inches above vault		
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	floor/above the top of solids and / or aerators. If fluid levels reach to within 12 inches of the top of the vault, the Contractor shall notify the QAR by the end of the workday.		
PRS # 4 <u>GROUP CAMPGROUND AND SHELTER</u> The Contractor shall furnish all labor, equipment, and materials to clean and disinfect all surfaces on picnic tables and benches, table slab(s), shelter(s), fire rings and pedestal cookers. Contractor shall remove all debris and trash from impact zone and rake and level.	The Contractor's cleaning shall result in all surfaces of the table benches, table slab, shelter, fire ring and pedestal shall be free of deposits, dirt, debris, stains, grease, film, markings, streaks, standing water and odors. Shelter shall be free of insects, insect nest, mud, dirt, stains, markings, and graffiti. All lights fixtures shall be free of insects and insect nest and light bulb operable. Any debris removable from ground level, with a standard six foot ladder, broom or other means shall be removed from the shelter's roof. At no time shall an employee be over six foot high on a ladder or on top of the shelter roof. Any hazardous debris on top of shelter tops shall be reported to the COR or QAR as soon as possible. Cookers and or fire rings and the surrounding ground shall be free food remnants, foil, grease, burnt wood, charcoal,	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.

	coals and ashes. Tables shall be repositioned in neat rows under the shelter and tables free of staples, tacks, nails, tape and any other residue from methods used to secure temporary table covering. Impact areas shall be level and free of vegetation and debris. No litter shall remain on the ground within 25 feet of shelter slab or the perimeter of impact zone (whichever is farthest).		
PRS # 5 <u>GATE COMPLEX AREAS</u> The Contractor shall furnish all labor, equipment, and materials to collect and dispose of litter.	The Contractor's cleaning shall result in no litter remaining on the ground within 50 feet of the Gatehouse or from any sidewalks/walkway connected to the Gatehouse. Exterior wall surfaces shall be free of insects, insect nest, mud, dirt and stains, All lights fixtures shall be free of insects and insect nest and light bulb operable. All items may be disposed of in Government refuse containers. See PRS# 2 for additional requirements.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.

PRS # 6 <u>DUMP STATIONS</u> The Contractor shall furnish all labor, equipment, and materials to collect and dispose of litter.	Contractor's cleaning shall result in the removal of all litter from 50 feet from the center line of dump station entrance roads, and/or to existing mow lines, and /or to tree lines or vehicles barriers, whichever is further from the centerline of road or as specified in maps in Technical Exhibit 3, and 50 feet from the center line of park roads, and/or to existing mow lines, and /or to tree lines or vehicles barriers, whichever is furthest from centerline of road. All items may be disposed of in Government refuse containers. Limbs and animal/fish remains will be disposed of off Government property and accordance with federal, state and local laws. Larger items (e.g. tires, appliances, furniture) will be removed from the park areas and placed adjacent to bulk refuse containers or in areas designated by the QAR. The Contractor will not be required to clean up fallen trees resulting from major storms, nor will the Contractor be required to remove timber or natural drift deposited ashore during high water. The Contractor shall be responsible for notifying the QAR and request instructions when such conditions exist. The Contractor shall be responsible for a general ground cleaning after the larger debris has been removed by others.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	. Inspection by Periodic Inspections by the COR or QAR.
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PRS # 7 <u>PLAYGROUNDS AND PLAY AMMINITIES AREA</u> The Contractor shall furnish all labor, equipment, and materials to clean and disinfect all surfaces of play amenity and collect and dispose of litter from surrounding playground surface material.	Cleaning shall result in playground surfaces being free of gravel, rocks, grass, sticks, leaves and any other foreign matter. No litter shall remain on the ground within 25 feet of the perimeter of the play amenity. All broken and damaged equipment shall be reported to the QAR immediately.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.
PRS # 8 <u>PIERS AND DOCKS</u> The Contractor shall furnish all labor, equipment, and materials to collect and dispose of litter.	The Contractor's cleaning shall result in the area within 25 feet of the pier/dock and 25 feet from the edge of walkway/sidewalk leading to the pier/dock shall be free of litter, fish, bait, and other fishing related waste. Fish remains shall not be disposed of in waste containers or thrown into the lake, river or creek. All trash receptacles shall contain new plastic liners after each scheduled cleaning. Docks include boat ramps.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.

PRS # 9 <u>SCREENED SHELTERS</u> The Contractor shall furnish all labor, equipment, and materials to clean and disinfect all surfaces on picnic/campsite table and benches, table slab, shelter, fire ring and pedestal cooker. Contractor shall remove all debris and trash from impact zone and rake and level.	The Contractor's cleaning shall result in all surfaces of the table benches, table slab, shelter, fire ring and pedestal shall be free of deposits, dirt, debris, stains, grease, film, markings, streaks, standing water and odors. Shelter shall be free of insects, insect nest, mud, dirt, stains, markings, and graffiti. All lights fixtures shall be free of insects and insect nest and light bulb operable. Any debris removable from ground level, with a standard six foot ladder, broom or other means shall be removed the shelter's roof. At no time shall an employee be over six foot high on a ladder or on top of the shelter roof. Any hazardous debris on top of shelter tops shall be reported to the COR or QAR as soon as possible. Cookers and or fire rings and the surrounding ground shall be free food remnants, foil, grease, burnt wood, charcoal, coals and ashes. Impact areas shall be level and free of vegetation and debris. No trash shall remain on the ground within 25 feet of table slab or the perimeter of impact zone (whichever is farthest) and 25 feet from the edge of campsite pullout/pull through. Addition results for the following: ceiling fans shall be free of insects, insect nest, dust and grime. Floors shall be free of stains, dirt, grease and standing water. Shelter roof tops shall be free of all debris without climbing upon the shelter.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.
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PRS # 10 <u>OFFICE EXTERIOR AND GROUNDS</u> The Contractor shall furnish all labor, equipment, and materials to collect and dispose of litter.	The Contractor grounds cleaning shall result in removal of all litter from the within 50 feet outside of the Office building and compound fence. Office Building, exterior windows shall be free of insects, insect nest, mud, dirt and stains. All lights fixtures on the exterior of the Office Building shall be free of insects and insect nest	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.
PRS # 11 <u>BEACH AREAS</u> The Contractor shall furnish all labor, equipment, and materials to collect and dispose of litter.	The Contractor's cleaning shall result in the removal all litter, rocks, grass, sticks, leaves and any other foreign matter that is dissimilar with the surrounding beach sand to the water's edge and all litter within 100 feet from edge of the concrete curbing or other delineator surrounding the beach sand, or swim beach sand itself.	Scores 85% a minimum on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.

PRS #12 <u>BEACH WATER</u> <u>SAMPLING/TESTING</u> The Contractor shall furnish all labor, equipment, and materials to collect two (2) water samples at each beach on Monday, beginning the second Monday in June, for 5 consecutive weeks in a 30-day period. The Contractor shall furnish all labor, equipment, and materials in accordance with the rules and regulations of the Texas Commission for Environmental Quality (TCEQ) and the Texas Department of Health standards.	All test results shall be furnished to the QAR within 2 calendar days after receipt by the Contractor. If the <i>E.coli</i> bacteria content exceeds either a geometric mean of 126 cfu. (colony forming unit) per 100 ml or a single sample of <i>E. Coli</i> exceed 394 cfu. per 100ml, the Contractor shall notify the QAR within 24 hours. If the limits of <i>E.coli</i> bacteria are exceeded, a second sample group twice the number of the initial collection shall be taken at the affected sample site within 24 hours and forwarded to the testing laboratory. The Contractor shall not be paid for testing, re-testing, or associated expenses for the second group of samples and shall be responsible for all cost incurred. The location and depth of the samples collected shall be indicated on a map of the swimming beach. If the second group of samples has an unsatisfactory result, the QAR will be notified immediately. The Government may request the Contractor to perform additional testing required after the second group re-testing and until the beach meets State's requirements. All tests and analysis shall be performed only by Texas Department of Health approved laboratories. Payment of the subsequent test will be according to the Bid Schedule.	Scores 100% on all inspections for the month or 30 calendar day period	Inspection by Periodic Inspections by the COR or QAR.
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TECHNICAL EXHIBIT 2
DELIVERABLES SCHEDULE

<u>Deliverable</u>	<u>Frequency</u>	<u># of Copies</u>	<u>Medium/Format</u>	<u>Submit To</u>
Item A. The Contractor shall attend a post-award orientation conference with the KO or COR prior to initiation of any work. The Contractor shall be required to attend quarterly performance evaluation meetings or, any meeting required to address any Contractor Deficiency Report (CDR) initiated by the COR or Government Representative. Refer to paragraph 1.8, "Post-award Orientation Conference/Periodic Progress Meetings".	The Contractor shall be required to attend a meeting prior to commencement of initial work and any performance meetings as needed or at any time the KO or COR determines performance does not meet the minimum standards of this contract.	Submission of one (1) response is required to satisfy all corrective actions to prevent the reoccurrence of substandard performance results, or Contractor Deficiency Report.	The Contractor shall submit responses by hard copy or electronic email format to resolve deficiencies or provide corrective action plans. The Government may provide forms for CDR responses as determined by the KO or COR.	Deliverable shall be submitted to: Hord's Creek Lake Office, 230 Friendship Park Rd, Coleman, Texas. 76834 E-mail address will be provided at pre-work meeting.
Item B. The Contractor shall submit a detailed list of names, addresses, and phone numbers of employees, and SubContractors to the COR or KO. Any change or variation from an approved schedule or employees list must be reported and approved by the COR or QAR prior to any change taking effect. Refer to PWS paragraph 1.11,	Contractor shall submit schedule, employee, subContractor and subContractor employee list within five calendar days of award and prior to the start of any services.	One (1) copy required.	The Contractor shall submit required documents in hardcopy or by electronic mail.	Deliverable shall be submitted to: Hord's Creek Lake, 230 Friendship Park Rd, Coleman, Texas. 76834 E-mail address

"Identification of Contractor Employees".				will be provided at pre-work meeting.
Item C. The Contractor shall submit a detailed Safety Plan or Accident Prevention Plan for review and approval by the COR or KO. This plan shall describe the Contractor's method to ensure safe operations, emergency accident prevention and response, the nearest emergency medical treatment facility for intended use. Activity Hazard Analysis (AHA), Material Safety Data Sheets (MSDS) and Personal Protective Equipment needs and uses shall be included in this plan. Refer to PWS paragraph 1.21, "Safety".	Contractor shall submit a formal safety plan along with an initial Activity Hazard Analysis, for review and approval, within 15 calendar days of contract award. Any proposed changes to any approved Safety Plan or AHA shall require review and approval by the KO or COR before changes may be instituted. All plans and analysis shall be prepared in accordance with OSHA and the U.S. Army Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, 15 March 2024.	One (1) copy required and subject to review and approval by the COR or KO. Additionally, One (1) complete set of Material Safety Data Sheets (MSDS) for each product the Contractor will be using shall be required.	The Contractor shall submit required documents in hardcopy or by electronic mail.	Deliverable shall be submitted to: Hord's Creek Lake Office, 230 Friendship Park Rd, Coleman, Texas. 76834 E-mail address will be provided at pre-work meeting.

Item D. Contractor shall submit a detailed Quality Control Plan for review and approval by the COR or KO. This plan shall describe the Contractor's method to ensure quality performance to meet the minimum standards required. Refer to PWS paragraph 1.5.1, "Quality Control Plan (QCP)".	One (1) copy required and subject to review and approval by the COR or KO within 30 calendar days of award. The Contractor shall be required to submit in writing any proposed changes to a previously approved plan for review and approval of the KO.	One (1) copy required and subject to review and approval by COR or KO.	The Contractor shall submit required documents in hardcopy or by electronic mail.	Deliverable shall be submitted to: Hord's Creek Lake Office, 230 Friendship Park Rd, Coleman, Texas. 76834 E-mail address will be provided at pre-work meeting.
Item E. Contractor shall submit a detailed daily Quality Control Report of the Contractor's design for review and approval by the COR or KO. This report shall have the Contract Number, Date, Time started and completed, QC's Name, Contract Line Item, Total Quantity of acres serviced, park, Quantity of Facilities Serviced in said park, Notes, and Lines for Signatures of Team Leader and QC Inspector. Refer to PWS paragraph 1.5.1.2, "Quality Control Reports".	One (1) copy required and subject to review and approval by the KO or COR within 30 calendar days of award. The Contractor shall be required to submit in writing any proposed changes to a previously approved form for review and approval of the COR or KO. The report shall be submitted to the Lake Office	One (1) copy required and subject to review and approval by COR or KO.	The Contractor shall submit daily QC Reports by Email or hand delivery.	Deliverable shall be submitted to: Hord's Creek Lake, 230 Friendship Park Rd, Coleman, Texas. 76834 E-mail address will be provided at pre-work meeting.

	by COB the day following the completion of each line item.			
Item F. Form I-9 Employment Eligibility Verification Receipt for each employee. Refer to paragraph 1.6.2, "Pre-screen candidates using E-Verify Program".	Submit copy of this form to the KO or COR before the first day of work by any employee.	One (1) copy per Employee.	The Contractor shall submit required documents in hardcopy or by electronic mail.	Deliverable shall be submitted to: Hord's Creek Lake, 230 Friendship Park Rd, Coleman, Texas. 76834 E-mail address will be provided at pre-work meeting.

TECHNICAL EXHIBIT 3

APPENDICES

Appendices List:

Item 3-1. Hords Creek Facility Tabulations

Item 3-2. Frequency of Service

Item 3-3. General Grounds Cleaning Maps

Item 3-1.

Hords Creek Facility Tabulations

The estimated acreage and facility count for each park indicates the work required and is provided for the convenience of the Contractor in preparing his bid for the work. This tabulation depicts current conditions only and does not reflect any remodeling, re-design upgrades, new construction, or future additions that might occur. The Government reserves the right to perform any of the above work at its discretion and to modify any and all Schedules within this contract for any resulting impact upon the Contractor and his required services.

GENERAL GROUNDS CLEANING	
Park	Estimated Acres
Project Office	30
Lakeside	184
Friendship	3
Flat Rock	111

Number of Facilities	
Item	# of Facilities
Restrooms	11
Beach Areas	4
Dump Stations	4
Gate Complex Areas	2
Picnic/Camping Units	147
Fishing Piers	3
Playgrounds	2
Courtesy Docks/Boat Ramps	9
Group Camping Shelter	8
Office	1
Beach Water Testing	4
Screened Shelter	12

Item 3-2.
Frequency of Service

(Summer Season: April 1st – September 30th)

Facilities	Lakeside	Friendship	Flat Rock
Restrooms	Tue. Thu. Sat. Sun.	Tue. Thu. Sat. Sun	Tue. Thu. Sat. Sun
Camp Sites	Thu	Thu	Thu
Picnic Sits	Thu	Thu	Thu
Groups Shelters	Wed		Wed
Screen Shelters	Wed		Wed
Dump Stations	Sun		Sun
Fishing Piers	Tue	Tue	Tue
Courtesy Dock& Boat Ramps	Tue	Tue	Tue
Beach Areas	Tue	Tue	Tue
Playgrounds	Sat		Sat
Grounds	Tue	Tue	Tue
Gatehouse	Tue		
Office Exterior/Grounds	Tue		

Note 1: On Holiday weekends (Memorial Day, Independence Day, Labor Day) on Saturday, Sunday, and Monday, all restrooms will be cleaned twice per day, once in the morning and once in the afternoon

(Winter Season: October 1st – March 31th)

Facilities	Lakeside	Friendship	Flat Rock
Restrooms	Mon, Fri	Mon, Fri	All facilities are closed.
Camp Sites	Thu	Thu	
Picnic Sits		Thu	
Groups Shelters	Thu		
Screen Shelters	Thu		
Dump Stations	Mon		
Fishing Piers	Fri	Fri	
Courtesy Dock& Boat Ramps	Mon	Mon	
Beach Areas	Mon	Mon	
Playgrounds	Fri		
Grounds	Mon	Mon	
Gatehouse Ext/Grounds	Fri		
Office Exterior/Grounds	Fri		

Item 3-3
General Grounds Cleaning Maps
For Informational Purposes Only







































